

Strategic Plan Details

Tables 1 through 6 include details about the agency's strategic plan, resources allocated to its goals and objectives, and associated performance measures, if any. The agency provides this information in the Program Evaluation Report it submits on April 6, 2018.

Table 1. Goal 1: Conduct research on and monitor Marine Species - strategies, objectives, and resource (human and financial) allocations.

GOAL 1 Protect the community by vigorously but fairly prosecuting those who violate the law

Responsible Employee(s): Determined by each individual circuit solicitor
Employee have input in budget? Yes.

Resources Utilized			
	2016-17		2017-18
<u>FTE equivalents utilized</u>	32	<u>FTE equivalents utilized</u>	32
<u>Total spent</u> ¹	\$35,771,567* (97.23%)	<u>Total budgeted</u> ²	\$35,784,935* (97.22%)

*Table Note: All state funding provided for the accomplishment of Goal 1 is received by the SCCPC as pass-through funds to the solicitors' offices, and the SCCPC has no control over how that money is spent. None of the six SCCPC FTEs spend time on this goal (it is accomplished by the solicitors and their staff).

Strategies and Objectives

- Strategy 1.1 - Reduce the average time it takes to dispose of general sessions cases
 - Objective 1.1.1 - Solicitors continue to hire additional general session prosecutors with the additional funding that was provided in the FY 16-17 budget and continued in the FY 17-18 budget
 - Objective 1.1.2 - Reduce the average time it takes to dispose of general sessions cases
 - Objective 1.1.3 - Reduce the number of cases that have been pending for over 541 days
- Strategy 1.2 - Upgrade all solicitors' offices' prosecution case management systems, information technology storage and e-discovery
 - Objective 1.2.1 - Enable each solicitors' office to have a secure, cloud based, prosecution case management system, data storage and e-discovery platform
- Strategy 1.3 - Eliminate the practice of law enforcement officers prosecuting their own cases in magistrates or municipal court
 - Objective 1.3.1 - Hire additional prosecutors with the additional funding provided in the FY 16-17 and FY 17-18 budget so all domestic violence cases are handled by a prosecutor whether the cases are in general sessions court, magistrates, or municipal court.

Performance Measures

- Determined and tracked by each individual solicitor (none required in state law)

Table 2. Goal 2, Strategy 2.1: Provide administrative support to the offices of solicitor.

GOAL 2 Provide quality support services to the offices of solicitor

Strategy 2.1 Provide administrative support to the offices of solicitor

- Objective 2.1.1** Provide human resources assistance to each solicitor and administrative assistant (one per circuit)
Objective 2.1.2 Provide state budget support for the offices of solicitor
Objective 2.1.3 Coordinate administrative functions of the diversion programs of the offices of solicitor

Responsible Employee(s): Executive Director (Ms. Amie Clifford has covered since May 2018 while the agency searches for a new executive director)
 Ms. Tina Thompson (responsible for more than 3 years)
 Ms. Ellen Dubois (responsible less than 3 years)

Employee have input in budget? Yes, each of the responsible employees has input into the budget for Strategy 2.1

External Partner(s): Attorney General; Criminal Justice Academy; Judicial Department; S.C. Law Enforcement Division; Commission on Indigent Defense; Department of Public Safety; Department of Juvenile Justice; Department of Mental Health; law enforcement agencies; county and local governments

	<u>FTE equivalents utilized</u>	<u>Total spent³ / budgeted⁴</u>
2016-17	3 FTE	\$191,560 (0.52%)
2017-18	3 FTE	\$193,093 (0.52%)

Performance Measures

- No performance measures associated with Strategy 2.1.

Table 3. Goal 2, Strategy 2.2: Enhance the professionalism and effectiveness of solicitors and their staff.

GOAL 2 Provide quality support services to the offices of solicitor

Strategy 2.2 Enhance the professionalism and effectiveness of solicitors and their staff

- Objective 2.2.1** Conduct regular training for prosecutors and staff on a wide variety of topics
- Objective 2.2.2** Provide technical assistance to prosecutors and staff
- Objective 2.2.3** Provide timely legislative updates
- Objective 2.2.4** Provide regular case law updates

Responsible Employee(s): Ms. Amie Clifford (responsible for more than 3 years)
Mr. Mark Rapoport (responsible for more than 3 years)
Mr. Mattison Gamble (responsible for more than 3 years)

Employee have input in budget? Yes, each of the responsible employees has input into the budget for Strategy 2.2

External Partner(s): Attorney General; Criminal Justice Academy; Judicial Department; S.C. Law Enforcement Division; Commission on Indigent Defense; Department of Public Safety; Department of Juvenile Justice; Department of Mental Health; law enforcement agencies; county and local governments

	<u>FTE equivalents utilized</u>	<u>Total spent⁵ / budgeted⁶</u>
2016-17	4 FTE	\$490,368 (1.33%)
2017-18	4 FTE	\$493,584 (1.34%)

Table 3.1. Performance measures associated with Strategy 2.2.




Performance Measure	Type of Measure		2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Trainings held, number of <u>Required by:</u> Agency selected (not required by federal or state government) <u>Time Applicable:</u> July - June	Output	<u>Target:</u>	DNE	15-20	15-20	15-20	15-20	15-20
		<u>Actual:</u>	21	21	22	26	24	<u>Trend Line</u> 
Persons trained, number of <u>Required by:</u> Agency selected (not required by federal or state government) <u>Time Applicable:</u> July - June	Output	<u>Target:</u>	DNE	DNE	DNE	1,000	1,000	1,000
		<u>Actual:</u>	1,412	1,434	2,014	1,784	1,931	<u>Trend Line</u> 
Continuing education hours provided, number of <u>Required by:</u> Agency selected (not required by federal or state government) <u>Time Applicable:</u> July - June	Output	<u>Target:</u>	DNE	DNE	DNE	100	100	100
		<u>Actual:</u>	143.17	159.4	151.75	142.75	184.65	<u>Trend Line</u> 

Table Note: For each measure, the agency identified which "type of measure" it considered the performance measure. "DNE" means did not exist.

Table 4. Goal 2, Strategy 2.3: Work with S.C. Law Enforcement Division to write a new computer program that will modernize the pre-trial intervention database as well as add additional diversion databases.

GOAL 2 Provide quality support services to the offices of solicitor

Strategy 2.3 Work with S.C. Law Enforcement Division to write a new computer program that will modernize the pre-trial intervention database as well as add additional diversion databases

- Objective 2.3.1** Complete the final stage of writing the computer program
- Objective 2.3.2** Have users test the new databases once they are built and resolve any unforeseen issues
- Objective 2.3.3** Migrate existing data into the new database

Responsible Employee(s): Executive Director (Ms. Amie Clifford has covered since May 2018 while the agency searches for a new executive director)

Employee have input in budget? Yes, the responsible employee has input into the budget for Strategy 2.3

External Partner(s): Attorney General; Criminal Justice Academy; Judicial Department; S.C. Law Enforcement Division; Commission on Indigent Defense; Department of Public Safety; Department of Juvenile Justice; Department of Mental Health; law enforcement agencies; county and local governments

	<u>FTE equivalents utilized</u>	<u>Total spent⁷ / budgeted⁸</u>
2016-17	1 FTE	\$212,169 (0.58%)
2017-18	1 FTE	\$215,204 (0.58%)

Performance Measures

- No performance measures associated with Strategy 2.3.

Table 5. Goal 3, Strategy 3.1: Enable staff to perform job duties.

GOAL 3 Operate in an effective and efficient manner to enable staff to accomplish the mission of the agency

Strategy 3.1 Enable staff to perform job duties

- Objective 3.1.1** Obtain sufficient funding for agency to operate
- Objective 3.1.2** Provide administrative services
- Objective 3.1.3** Provide sufficient resources for staff

Responsible Employee(s): Executive Director (Ms. Amie Clifford has covered since May 2018 while the agency searches for a new executive director)
Ms. Tina Thompson (responsible for more than 3 years)

Employee have input in budget? Yes, each of the responsible employees has input into the budget for Strategy 3.1

External Partner(s): Attorney General; Criminal Justice Academy; Judicial Department; S.C. Law Enforcement Division; Commission on Indigent Defense; Department of Public Safety; Department of Juvenile Justice; Department of Mental Health; law enforcement agencies; county and local governments

	<u>FTE equivalents utilized</u>	<u>Total spent⁹ / budgeted¹⁰</u>
2016-17	2 FTE	\$37,792 (0.10%)
2017-18	2 FTE	\$38,002 (0.10%)

Performance Measures

- No performance measures associated with Strategy 3.1.

Table 6. Goal 3, Strategy 3.2: Respond to inquiries and requests for assistance from the public (persons other than those covered by Goal 2).

GOAL 3 Operate in an effective and efficient manner to enable staff to accomplish the mission of the agency

Strategy 3.2 Respond to inquiries and requests for assistance from the public (persons other than those covered by Goal 2)

Objective 3.2.1	Timely and efficiently respond to requests from members of the public for documents (including subpoenas and Freedom of Information Requests)
Objective 3.2.2	Timely and efficiently respond to inquiries and requests for assistance from the General Assembly
Objective 3.2.3	Timely and efficiently respond to inquiries and requests for assistance from state, county, and local government agencies
Objective 3.2.4	Timely and efficiently respond to inquiries and requests for assistance from criminal justice-related non-governmental entities

Responsible Employee(s): Ms. Amie Clifford (responsible for more than 3 years)
Mr. Mark Rapoport (responsible for more than 3 years)
Mr. Mattison Gamble (responsible for more than 3 years)

Employee have input in budget? Yes, each of the responsible employees has input into the budget for Strategy 3.2

External Partner(s): Attorney General; Criminal Justice Academy; Judicial Department; S.C. Law Enforcement Division; Commission on Indigent Defense; Department of Public Safety; Department of Juvenile Justice; Department of Mental Health; law enforcement agencies; county and local governments

	<u>FTE equivalents utilized</u>	<u>Total spent¹¹ / budgeted¹²</u>
2016-17	4 FTE	\$83,303 (0.23%)
2017-18	4 FTE	\$84,038 (0.23%)

Performance Measures

- No performance measures associated with Strategy 3.2.

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- ¹ and Percentage of total amount appropriated and authorized to spend
- ² and Percentage of total amount appropriated and authorized to spend
- ³ and Percentage of total amount appropriated and authorized to spend
- ⁴ and Percentage of total amount appropriated and authorized to spend
- ⁵ and Percentage of total amount appropriated and authorized to spend
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- ⁸ and Percentage of total amount appropriated and authorized to spend
- ⁹ and Percentage of total amount appropriated and authorized to spend
- ¹⁰ and Percentage of total amount appropriated and authorized to spend
- ¹¹ and Percentage of total amount appropriated and authorized to spend
- ¹² and Percentage of total amount appropriated and authorized to spend